

Town of Bay Bulls

Meeting Minutes

Public Meeting

June 17, 2024
7:00 p.m.

Virtual Meeting

Council Members Present

Mayor Keith O'Driscoll
Deputy Mayor Jason O'Brien
Councillor Ethan Williams
Councillor Corey Ronayne
Councillor Jason Sullivan

Staff Present

Ashley Wakeham, Town Manager
Jennifer Blanchard, Assistant Town Clerk

Regrets

1. Call to Order

Mayor Keith O'Driscoll assumed the Chair and called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

MOTION: 2024-087 Deputy Mayor Jason O'Brien / Councillor Jason Sullivan

MOVE TO amend the agenda for June 17, 2024 to add item 9.13 Targa NL Event.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

MOTION: 2024-088 Deputy Mayor Jason O'Brien / Councillor Ethan Williams

MOVE TO adopt the amended agenda as presented for June 17, 2024.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

3. Adoption of Minutes

3.1 May 13, 2024, Public Meeting Minutes

MOTION: 2024-089 Deputy Mayor Jason O'Brien / Councillor Corey Ronayne

MOVE TO adopt the minutes of the Public Meeting of May 13, 2024, as presented.

The Motion was carried unanimously.

For Motion: 5 (Mayor K O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

4. Business Arising

5. Delegations & Proclamations

6. Applications

6.1 Application #2024-426

110-112 Southside Road

New RES Development

MOTION: 2024-090 Councillor Ethan Williams / Councillor Jason Sullivan

MOVE TO provide approval-in-principal for Application #2024-426 to construct a New Residential Development located at 110-112 Southside Road, pending receipt of a Certificate of Approval from the Department of Digital Government and Service NL for the installation of a septic and well system.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

7. Accounts Payable

7.1 Accounts Payable Listing for the period ending May 31, 2024

Total for Section A: \$96,015.16

Total for Section B: \$51,850.76 – Pre-authorized disbursements

Total Disbursements for the Month: \$147,865.92

MOTION: 2024-091 Deputy Mayor Jason O'Brien / Councillor Jason Sullivan

MOVE TO approve the release of all payables in Section A in the amount of \$96,015.16.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

MOTION: 2024-092 Councillor Corey Ronayne / Councillor Jason Sullivan

MOVE TO approve all payables in Section B in the amount of \$51,850.76

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

8. Committee Reports

8.1. BBRLC Monthly Update, May 2024

8.2. BBRLC Financial Update, April 2024

8.3. BBBA Financial Update, April 2024

9. Action

9.1 Adoption of Town of Bay Bulls Overpayment Policy and Procedures #TBB-003-AD

MOTION: 2024-093 Deputy Mayor Jason O'Brien / Councillor Ethan Williams

MOVE TO adopt the Town of Bay Bulls Overpayment Policy and Procedures #TBB-004-AD as presented.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

9.2 Youth Ventures Request to Waive Fees

MOTION: 2024-094 Deputy Mayor Jason O'Brien / Councillor Ethan Williams

MOVE THAT The Town of Bay Bulls waives any application and permit fees until September 30, 2024, for young entrepreneurs aged 12-29 participating in the Youth Ventures Program offered through the Celtic Business Development Board (CBDC).

The Motion was carried unanimously

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

9.3 Request for Support – Town of Witless Bay

MOTION: 2024-095 Deputy Mayor Jason O'Brien / Councillor Corey Ronayne

MOVE TO provide a letter of support to the Town of Witless Bay for a new feasibility study as requested by the Municipal Infrastructure Division for funding options for the Witless Bay Fire Department.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

9.4 Speed Bump Request – Cemetery Lane West

7:10 p.m., Councillor Corey Ronayne declared a conflict of interest as Councillor Ronayne has a personal relationship with the requesting party.

MOTION: 2024-096 Deputy Mayor Jason O'Brien / Councillor Jason Sullivan

MOVE TO Deny this request for speed bumps based on the information provided.

The Motion was carried unanimously.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, J. Sullivan)
Against: 0
Abstained: 1 (Councillor C. Ronayne)

9.5 Request for Compensation for Renumbering

MOTION: 2024-097 Councillor Corey Ronayne / Deputy Mayor Jason O'Brien
MOVE THAT the Town of Bay Bulls deny the request to issue compensation for new civic numbering at Long Pond Path.
The Motion was carried unanimously.
For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)
Against: 0
Abstained: 0

9.6 Community Credit Union BBQ Fundraiser – Request for Support

MOTION: 2024-098 Deputy Mayor Jason O'Brien / Councillor Ethan Williams
MOVE TO approve the contribution of six (6) cases of soft drinks to the Community Credit Union BBQ Fundraiser.
The Motion was carried unanimously.
For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)
Against: 0
Abstained: 0

9.7 2024 MNL Conference, Trade Show and AGM.

MOTION: 2024-099 Deputy Mayor Jason O'Brien / Councillor Jason Sullivan
MOVE TO approve two members to attend the 2024 MNL Conference, Trade Show and AGM in Gander from November 7-9, 2024 at a cost of \$550.00 per person. All travel and meals will be arranged and reimbursed as per the Town of Bay Bulls Travel and Meal Reimbursement Policy TBB-004-CN.
The Motion was carried unanimously.
For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)
Against: 0
Abstained: 0

9.8 BBRLC Annual Canada Day Celebrations – Request for Support

MOTION: 2024-100 Councillor Corey Ronayne / Councillor Jason Sullivan
MOVE THAT the Town of Bay Bulls provide a monetary donation totalling \$2,593.00 to the Bay Bulls Regional Lifestyles Centre for their Annual Canada Day Celebrations.
The Motion was carried unanimously.
For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)
Against: 0
Abstained: 0

9.9 2024 Bay Bulls Golden Tulip Awards

MOTION: 2024-101 Deputy Mayor Jason O'Brien / Councillor Jason Sullivan
MOVE THAT the Town of Bay Bulls host the 2024 Golden Tulip Garden Awards with judging to be completed from July 16-19, 2024. Award details will be released via social media. FURTHER MOVE TO approve the

purchase of the awards for a total cost of \$453.00 + HST.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

9.10 Town Office Hours

MOTION: 2024-102 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE TO approve the revised hours of operation for the Town as presented:

July 1– September 1 8:00 am – 4:00 pm and September 2 to June 30 8:30 am – 4:30 pm.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

9.11 Approval of Change Order #1 17-MCW-24-00005 – Long Pond Trail Phase 2

MOTION: 2024-103 Deputy Mayor Jason O'Brien / Councillor Corey Ronayne

MOVE TO refuse Change Order No. 1 - 17-MCW-24-00005 – LONG POND TRAIL PHASE 2 for a total cost estimated at \$21,500.00 + HST.

The Motion was carried.

For Motion: 4 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors C. Ronayne, J. Sullivan)

Against: 1 (Councillor E. Williams)

Abstained: 0

9.12 Acceptance of the Town of Bay Bulls 2023 Audited Financial Statements

RESOLUTION: 2024-104 Councillor Jason Sullivan/ Councillor Corey Ronayne

BE IT RESOLVED that the Town of Bay Bulls accept the 2023 Audited Financial Statements as presented by Byron D. Smith Professional Corporation.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

9.13 Targa NL 2024

MOTION: 2024-105 Deputy Mayor Jason O'Brien / Councillor Corey Ronayne

MOVE THAT The Town of Bay Bulls hosts the Targa NL 2024 Event with the course being Irishtown Road to Southside Road.

The Motion was carried unanimously.

For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0

10. Information Only

10.1 Tax Receivable Report Ending May 31, 2024

- 10.2 ATIPP Court Decision Summaries**
- 10.3 CPSI Inspection – Bay Bulls Lifestyles Centre**
- 10.4 CPSI Inspection – Sheldon Drive**
- 10.5 Value Changes 2025 MAA Assessment Roll**
- 10.6 Permit Report for the Period Ending May 31, 2024**
- 10.7 Pre-Construction Meeting Minutes – Long Pond Trail Phase 2**

11. Correspondence Received

- 11.1 Circular: MI Master Specification Revisions**
- 11.2 Notice: Permitting Requirements Associated with Work in and Near Waterbodies**

12. Correspondence Sent

- 12.1 Town of Bay Bulls Letter to Resident – Long Pond Walking Trail Development**
- 12.2 Town of Bay Bulls Response to Amendment SJURRP Town of Logy Bay-Middle Cove-Outer Cove**
- 12.3 Town of Bay Bulls Response to Application #2024-304**
- 12.4 Town of Bay Bulls Notice to Residents – Long Pond Walking Trail Development Phase 2**

13. New Business

14. Adjournment

7:27 p.m. Mayor Keith O'Driscoll called for adjournment as there was no further business of the Council.

MOTION: 2024-106 Councillor Jason Sullivan / Councillor Corey Ronayne

MOVE THAT the meeting be adjourned.

The Motion was carried unanimously

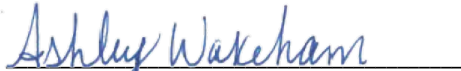
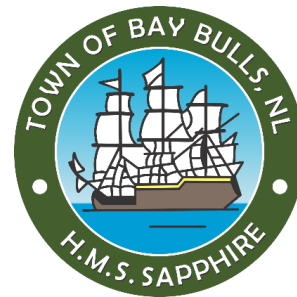
For Motion: 5 (Mayor K. O'Driscoll, Deputy Mayor J. O'Brien, Councillors E. Williams, C. Ronayne, J. Sullivan)

Against: 0

Abstained: 0



Mayor


Town Manager

July 9, 2024

Date