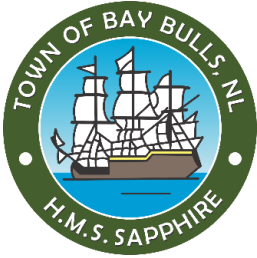


# BUSINESS PERMIT APPLICATION



## Town of Bay Bulls

2 Southside Road, PO Box 70  
Bay Bulls, NL A0A 1C0  
t. (709) 334-3454 f. (709) 334-3477  
info@townofbaybulls.com  
www.townofbaybulls.com

### OFFICE USE ONLY

Date Received:	Application Fee:	Staff Initials:	Application Number:	Parcel ID:
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*It is recommended that prior to submitting an application you discuss your proposal with Town staff.*

### SECTION 1 – APPLICANT INFORMATION

Applicant Name:

Applicant Mailing Address:

Phone No.:

Email:

### SECTION 2 – PROPERTY INFORMATION

Civic #:

Lot #:

Street Name:

Property Owner(s):

Property Zoning:

**For all Zone Standards visit [www.townofbaybulls.com](http://www.townofbaybulls.com) to view the Town's Development Regulations**

Lot Area (m):

Frontage (m):

Depth (m):

Existing buildings: (provide dimensions (m) of each building)

Building 1:

Building 2:

Building 3:

Are there any easements on the property? (Example: drainage/powerline):  Yes  No

Servicing:

Private Well  Private Septic  Municipal Road  Provincial Road

**SECTION 3 – BUSINESS INFORMATION**

Business Trade Name:

Business Legal Name (if different from Trade name):

Business Mailing Address:

Phone No.:

Email:

Is the business considered non-profit? \_\_Yes \_\_No

Business Type:

 Child Care (# of children\_\_\_) General Contracting Heavy Civil/Trucking/Excavating/Construction Funeral Home Pet Services Antiques Farming Real Estate Tourist Accommodations (# of rooms\_\_\_) Retail Sales/Merchandise Bar/Lounge/Tavern/Pub Grocery Store/Restaurant/Take-out Roadside Vendor Consulting Inspection Surveying Vehicle, Small Engine, Industrial Shop/Repairs Communications Insurance Engineering Legal Accounting/Finance Property Maintenance/Landscaping Storage Medical/Dentistry/Pharmaceutical/Optical Spa/Salon/Aesthetics Bakery/Food Service/Catering Art Gallery Photography Shipping/Tour Boat/Fishing Transportation (cab, limo, bussing, etc.) Industrial fabrication IT/Computer Services/Software OTHER \_\_\_\_\_

Additional description of the business operations:

Anticipated Business Opening Date:

Number of employees:

Will the business be located in a residential home? \_\_Yes \_\_No (if yes; a Discretionary Use Notice must be processed as part of this application).

Is the business registered with the Registry of Companies and Deeds? \_\_Yes \_\_No

Is the business registered with the Canada Revenue Agency? \_\_Yes \_\_No

**Business Specifications (m):**

Floor area dedicated to the business operations:

***A sketch of the proposed floor plan with dimensions must be attached to this application.***

Parking area (m):

Number of spaces:

Other

Dimensions (m):

Does the project include plumbing work/upgrades? \_\_Yes \_\_No

Does the project include electrical work/upgrades? \_\_Yes \_\_No

Will there be any exterior work/upgrades? (ex. siding, windows, doors, etc.) \_\_Yes \_\_No

Will there be an extension to a residential dwelling required? \_\_Yes \_\_No (if yes, a new development application must be processed with this application).

Applicant Additional Comments:

**THIS APPLICATION MUST BE ACCOMPANIED WITH THE FOLLOWING:**

- |                                                                                                                                                                                                                                                   |                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Processing fee (non-refundable)</li></ul>                                                                                                                                                                 | <ul style="list-style-type: none"><li>• A legal land survey and description of the property</li></ul> |
| <ul style="list-style-type: none"><li>• Proposal clearly sketched on a legal survey or Surveyor's Real Property Report with floor area of business use, parking lot area, # of parking spaces. Additional information may be requested.</li></ul> |                                                                                                       |

***Any cost(s) incurred by the Town will be billed back to the applicant/property owner (example: Discretionary Use or Variance advertisement).***

## COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION AGREEMENT

Personal information means *recorded* information about an *identifiable* individual, including the individual's name, address or telephone number. The full definition of personal information can be found in Section 2 (u) of *ATIPPA*.

We may collect and retain personal information for a number of reasons.

Examples include:

- Permit Applications
- To communicate with you about our services
- To collect taxes
- To communicate any changes or disruptions in services

Any personal information will be collected in compliance with *ATIPPA*. Information will only be used for the intended purpose, a related purpose, or another use authorized by *ATIPPA*.

You should be aware that under these guidelines, personal information you provide may be disclosed in the following documents:

- An Access to Information Request, where the disclosure would not be an unreasonable invasion of privacy
- Correspondence tabled at a public meeting; or
- Public documents
  - Adopted Minutes
  - The Assessment Roll
  - Regulations
  - The Municipal Plan
  - Open Public Tenders
  - Financial Statements
  - Auditor's Reports
  - Adopted Budgets
  - Contracts
  - Orders
  - Permit
  - Any documents tabled at a public meeting

If you do not wish to have your personal information disclosed in a public document or tabled at a public meeting, please indicate this in your correspondence. We will take your concerns into account but cannot guarantee the information will not be disclosed. By signing you are giving permission for your personal information to be tabled with this application at a public meeting.

**APPLICANT SIGNATURE OF AGREEMENT:**

I hereby submit this application and confirm that the information supplied is to the best of my knowledge correct. I agree to comply with all Municipal Development Regulations and agree to develop in accordance with the plans approved by the municipality, and not to commence development without applicable written approval and permits from the Town of Bay Bulls. Any approval from the Town shall not relieve the applicant from complying with any further regulations of the Town or other regulatory agency.

Note: Where the applicant and property owner are not the same, the signature of the property owner will be required before the application can be accepted for processing.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Signature